

Bolton Trampoline Club - Covid-19 Risk assessment

Assessment Location: Egerton Works, Egerton Street, Bolton BL4 7ER

Assessment Date: 18/08/2020

Assessment Undertaken By: Print Name: Steve Winstanley CMIOSH MIRSM-RSP - Comply at Work Ltd - Signature 


Assessment Accepted By: Print name: Chloe Lang – Centre Manager – Signature

Assessment Review Date: (Monthly reviews / or where significant change has occurred / or changes in government guidelines)



This Risk Assessment has been undertaken and prepared for the use of Bolton Trampoline Club for safety management purposes, and is pertinent to them and not any other party. The assessments do not imply that there are no other hazardous conditions. The opinions expressed and facts described were valid on the date recorded.

Risk matrix								
Risk rating guidance	Likelihood (L)	5	5	10	15	20	25	Likelihood (L) x Severity (S) = Risk rating (RR).
		4	4	8	12	16	20	
		3	3	6	9	12	15	
		2	2	4	6	8	10	
		1	1	2	3	4	5	
			1	2	3	4	5	
		Severity (S)						
Acceptability of risk guidance	High-risk: 15 – 25		High-risk activities should cease immediately. Further effective control measures to mitigate risks must be introduced.					
	Medium-risk: 8 – 12		Medium-risks should only be tolerated for the short-term and only whilst further control measures to mitigate the risks are being planned and introduced.					
	Low-risk: 1-6		Low-risks are largely acceptable. Where it is reasonable to do so, efforts should be made to reduce risks further.					
Guidance. When completing a risk assessment, you should:	<ol style="list-style-type: none"> 1. Identify the persons at risk and the significant hazards. 2. Calculate an initial RR for the activity. 3. Identify risk control measures that reduce the risks to an acceptable level. 4. Calculate a revised RR - you should consider how much safer the task will be if the control measures are followed. Here, you should consider changing both the likelihood (L) and the severity (S) ratings. 							
Note. Ideally, you should look to reduce the risks so that the task can be classified as “low risk”.								


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Activity / Condition	Person(s) at risk	Significant Hazards & Risks	Risk			Control Measures	Residual Risk		
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Covid-19 Risk Assessment – Egerton Works, Egerton Street, Bolton BL4 7ER

This risk assessment can be used by a business during return to work and club activities associated with this club after lockdown or in planning for return to work and club activities, to identify the control measures that should be put in place to protect employees, club members and others from the risk of coronavirus infection. This risk assessment is based on Government guidelines; however, these guidelines may change, dependant of how the Covid-19 situation develops. Precautions in place at this premises – Parents can drop their children off at the centre but cannot spectate or stay within the premises, hence keeping the numbers in the premises as low as possible. Marked warmup areas to maintain social distancing. Staff to supervise at all times and monitor that government guidelines concerning the spread and transmission of the Covid-19 are followed.


1* Likelihood Rate	1 = Remote	2 = Improbable	3 = Occasional	4 = Probable	5 = Frequent
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All Club activities	Everyone Staff – club members –	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality.	4	5	20	<p>Increase the frequency of handwashing and surface cleaning. Children to wash their hands-on arrival.</p> <p>Handwashing instructions/signs in place. Posters located. (Hand sanitisers / 2 Meter distancing / Hand washing)</p> <p>Hand sanitizer provided throughout the premises. Children to use these hand sanitizer stations after warming up and before leaving the premises. (See photo 1)</p> <p>2-metre marked warm up area space is in place, this will be monitored by a club coach (See photo 2)</p> <p>Always include assessing those individuals who are carrying out a work activity if they are especially vulnerable to COVID-19. This could include new and expectant mothers and the elderly.</p> <p>Children will not be allowed to use the club if any of their family members are in self isolation or showing symptoms of Covid-19.</p> <p>The entrance door at reception will be staffed and the number of parents and children entering the reception area will be monitored and managed by the member of staff on reception. After parents drop off their children they will not be allowed to stay within the premises or stay in the viewing area, and when the session is over will be able to pick up their children at the side door of the premises.</p> <p>Cleaning of touch points and training mats etc. will be carried out regularly by a member/s of staff.</p> <p>Gymnasts should come in their gear to prevent changing clothes within the club.</p>	2	5	10
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Access and egress – including road safety	Employees and anyone visiting the building	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality.	2	5	10	<p>Organise arrival to and leaving from the building in such a way that employees and club members can abide by social distancing guidelines.</p> <p>1-way system in place – club members will enter the premises by the reception entrance and leave by the side entrance. This will be supervised by club staff.</p> <p>Provision of hand sanitiser and hand washing facilities at front entrance for use on immediately entering the building. (See photo 3)</p> <p>When leaving the club, the children will be lined up and will abide by the government’s guidelines on social distancing this will be managed by a member of staff. A hand sanitizing station is located near the exit and children will sanitizer their hands before leaving the building.</p> <p>Parents to be informed of the leaving times in advance and the location of the exit door and be made aware of the presence of children when driving into the car park.</p> <p>Any child who is not collected at the leaving time will be moved to an isolated area, if this becomes a regular issue with the same child the parents may be informed that the child can no longer attend.</p>	1	5	5	
Layout of warm up areas	Employees	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality	3	5	15	<p>A 2-metre gap is provided between each warm-up area. (See photo 2) This system will be monitored and managed by club staff to ensure effectiveness.</p>	1	5	5	

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						Hand sanitiser stations to be used before moving on to other areas after the warm up session.			
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Emergency situations	Anyone entering the building	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality	2	5	10	<p>Ensure that everyone entering the building is aware of the need to evacuate as quickly as possible in the event of an emergency situation.</p> <p>The same emergency plans will apply during the COVID 19 situation.</p> <p>Club staff to encourage social distancing when at the assembly point</p>	1	5	5
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Cleaning	Anyone in the building	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality	3	5	15	<p>Agree on the requirements necessary for the cleaning arrangements and review these regularly to check that standards continue to be met under the current COVID situation.</p> <p>Ensure stocks of hand sanitiser are maintained for use by all employees and club members</p> <p>Touch points such as door handles, light switches, toilet handles should be highlighted as being areas that should be cleaned as often as possible.</p> <p>Frame pads to be cleaned after each session, club equipment will not be used without supervision and must be sanitized before and after use. The landing pit will not be used until deemed safe to do so, red mats will be used and located in the pit areas and must be cleaned regularly. (See photo 4)</p>	1	5	5
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						If you are cleaning after a known or suspected case of COVID-19 the reference should be made to the SPECIFIC GUIDANCE.			
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Maintaining good hygiene standards	Everyone in the building	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality	3	5	15	Signage and posters throughout the building will remind everyone to remain ALERT to frequent handwashing and sanitising, not touching Mouth, Eyes and Nose with your hands, maintaining social distancing, coughing and/or sneezing into your own tissue and disposing of it in the waste. Ensure sufficient hand sanitisers are available throughout the building. Provide hand towels in the hand drying areas and remove soiled towels frequently throughout the day to the general waste area.	1	5	5
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Toilets facilities	Everyone in the building	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality	2	5	10	Hand sanitiser to be located in all toilet blocks if possible, paper hand towels to be used instead of hand driers. Only one person to be in the toilet block at any one time. Toilets be cleaned regularly.	1	5	5
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Rest areas – coffee / tea making areas Staff only	Everyone in the building	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality	3	5	15	No parents will be offered refreshments and must not remain in the club after they have dropped off their child. Hand sanitiser located in these areas	1	5	5
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						Antibacterial Wipes to be located in these areas Staff encouraged to use their own cup / mug / cutlery				
If a child or member of staff shows symptoms of Covid-19	Everyone in the building	COVID-19 transmission, leading to a range of symptoms from minor dry cough and fatigue to major respiratory health issues and/or fatality	4	5	20	If someone shows symptoms of Covid-19 – <ul style="list-style-type: none"> • Cough • Fever • Shortness of breath • Sore throat If a child shows any of these symptoms move the child to an isolation area, a member of staff will remain with the child but must wear a face mask. Inform the parents or if the parents cannot be contacted wait until they arrive to collect the child, inform the parents of the situation and advice that they be tested and if the test proves positive self-isolate for 14 days. A staff briefing sheet to be handed out to all members of staff on how to recognise the symptoms of Covid-19 and what to do. Members of staff who may show some symptoms must remain at home and if the test proves positive to self-isolate.	2	5	10	

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Covid-19 Risk Assessment Review

Monthly reviews / or where significant change has occurred / or changes in government guidelines

Risk assessment reviewed by		Risk assessment reviewed by	
Date		Date	
Any comments		Any comments	
Next review date		Next review date	

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Photo 1 – Hand sanitiser stations



Photo 2 – 2 meter marked off warmup areas

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Photo 3 – hand washing facilities in the reception area



Photo 4 – landing pits not to be used, red mats to be utilised instead

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Conclusion.

Staying Covid-19 Secure

Along with this assessment, Covid-19 posters will be located in the building emphasising the 2m social distance rule / handwashing techniques and the location of hand sanitizers. A staff briefing sheet will be circulated to all staff.

A Staying Covid-19 Secure in 2020 poster has been issued to Bolton Trampoline Club to confirm that they have complied with the governments guidance on managing the risk of Covid-19 infection and transmission.

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